

2020 Annual Report - Secretary

Prepared and sent out agendas for regular board meetings and for the annual AGM.

Took minutes at the above, which were sent to the board for approval before being archived.

Booked the MFNC banquet for next year in the hope that it will happen.

Using the info@mfnc.ca email address, I received and followed up on emails sent to the Club.

Shared in checking the Club PO box in Arnprior for mail and followed up where necessary.

Helped to recruit new members to the Board.

Assisted with various other activities as required.

Maureen Carrier