

Macnamara Field Naturalists' Club 2017 Annual General Meeting

SECRETARY'S REPORT- Judy Seligy

As Secretary, I have been responsible for:

- taking the Minutes at Executive Meetings and at the AGM.
- responding to and/or forwarding Club correspondence to the Executive or other relevant interested parties.
- mailing copies of the Club Bulletin to members who do not have email.

In addition, I coordinated the organization of this year's banquet, with help from other Executive members.